

Highlands Theatre Boosters-SRO

December 8, 2015

15 North Restaurant, Fort Thomas

Attendance: Jason Burgess, Trisha Zimmerman, Cathie Conniff, Sandy Nagel, Dave Theil. Taricia Lightfoot, Ren Dansbury, Liz Reitiman, Lou and Kim Schnier, Penny Stratton, Becky Manyet, Tony Manyet, Amy Homer, Byron and Darbbie Slaby, Kori Cavacini.

Call To Order: Cathie Conniff welcomed everyone to the “Holiday Party” and thanked everyone for coming out.

Secretary’s Report: Cathie Conniff

Minutes from the November 2015 meeting were not reviewed. To be approved at the January, 2016 meeting.

President’s Report: Cathie Conniff

Cathie reported there continues to be ongoing improvements in the SRO website. Feedback from anyone is welcomed. This will be an ongoing goal for 2016.

Sales for Wizard of Oz items have started- currently at \$325. Cathie will send out reminder after the holidays and before the January 8th deadline.

Goals for 2016- Will be reviewed in January.

Vice President: Trisha Zimmerman

Trisha reported there are now 61 members.

Dave Thiel told us what the cost was for ordering polo shirts for SRO members who want to pay for them. They would be roughly \$30 with embroidering. This would not take the place of the free t-shirt with membership, but would be something additional to purchase that would be and SRO branded item for parents.

Cathie suggested we send letters to the home addresses of those members who have not responded to us by email and who have not renewed. Tricia agreed and will discuss at the January meeting.

Director: Jason Burgess

Jason said he will make sure that parents are notified of when auditions are taking place for the upcoming shows going forward. The auditions for *Into the Woods* will be the week of February 8-12th.

Drama club made scarves for the Cold Shelter in Covington as a service project. They also will be hosting an open mic night at Highlands Event Center.

The drama students' holiday party will be Saturday, December 19 at 2:00PM in the PAC.

He will be deciding on the C.A.S.T. show in January.

Amy Homer: Treasurer

Account balance as of beginning of November, 2015 = \$26,503.68

Account balance at the end of Oct. 2015 = \$ 23,649.64

Received: LSOH Concessions/Candy Grams - \$1043.00, LSOH Shout Outs - \$845.00, Taste of the Season ShowTix Fees Collected - \$41.11, Membership Dues - \$350.00 – Membership Dues FY - \$3442.05, LSOH – Flower Concession - \$48.00, LSOH Cast Celebration Collected - \$150.00

Paid: MEMBER PLANET FEES \$3.65 / \$96.10, TASTE 15 Banner - \$60.00, SRO Panel Updates on Boards - \$105.00, Concessions/Candy Grams Materials Purchased- \$642.66, LSOH – Program Printing – \$1777.77, LSOH – Poster Printing - \$250, LSOH – Crew/DGContribution Gifts –\$636.60, LSOH – Locker Decorations - \$48.12, LSOH – Yard Signs - \$234.77,

LSOH – Cappies Expenses - Have not received any receipts regarding CAPPIES

Theater Dept. Grants: None this month

Dave Theil moved to accept the report while Kim Schnier gave the second motion.

Cathie stated there will be upcoming expenses to bring in guest artists for theatre workshops.

Looking for a new treasurer for upcoming year. Need to recruit now due to training.

Fundraising: Becky Manyet

Becky stated we did not get the grant that the city had sent in on our behalf, but they will be trying other grants.

Old Business:

- By-law changes tabled until January, 2016

- Reminder to send write ups for committees from Taste 2015 to Becky for archives.
- Get information to Liz Reitman for social media posting. Ask Savannah Slaby to send her anything that has to do with parents or what parents might be interested in.
- Christmas walk review- Did not happen due to an emergency. Plans need to be written up so we can plan for this better next year.

New Business:

- WOZ sales – discussed above.
- Showtix integrity issue- Jason heard no other information. Really not anything we can do. This is an assumed risk every time the internet is used for purchase. The choice is up to the consumer.
- Magnets- No magnets are available. Table this discussion for January 2016.
- Patty Chalk Jewelry decision- It was agreed that we would not invite vendors to sell before or during intermission. We would be happy to promote them on our website and webpage. We would not give them access to our mailing list. We also discussed promoting the jewelry among friends. We also discussed the possibility of having a small business sales day to help out our very generous business donors.
- Buttons vs. Aprons- There was discussion on whether to have permanent buttons or aprons made for SRO parents who are selling at the concession stands, serving meals, helping in the box office, etc. Dave Theil was going to get some information on this. There was discussion about whether parents would have to provide information or not.

Next meeting will likely be held 1-12-16. Dates will be checked with Jason.

Respectfully submitted:

Cathie Conniff